



# Instruction to your Bank or Building Society to pay by Direct Debit

Originators Identification Number:

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Please fill in this whole form and official use box using a ball point pen and send to:

**CHESHIRE PEAKS & PLAINS HOUSING TRUST LTD  
ROPEWALKS  
NEWTON STREET  
MACCLESFIELD  
SK11 6QJ**

Name(s) of Account Holder(s):

Bank / Building Society Account Number:

Sort Code:

Name and Full Postal Address of Your Bank or Building Society:

To The Manager Bank / Building Society

Address

Postcode

Reference:

Date:

**For Cheshire Peaks and Plains Housing Trust Ltd Official Use Only.**  
This is not part of the instruction to your Bank or Building Society.

**Instruction to your Bank or Building Society:**

**Please pay Cheshire Peaks & Plains Housing Trust Ltd Direct Debits, from the account detailed on this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with Cheshire Peaks & Plains Housing Trust Ltd and, if so, details will be passed electronically to my Bank / Building Society.**

Signature(s):

**Banks and Building Societies may not accept Direct Debit Instructions for some types of account**

**DDI1**

This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.

- If there are any changes to the amount, date or frequency of your Direct Debit. Cheshire Peaks & Plains Housing Trust Limited will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Cheshire Peaks & Plains Housing Trust Limited to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit by Cheshire Peaks & Plains Housing Trust Limited or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society.
- If you receive a refund you are not entitled to, you must pay it back when Cheshire Peaks & Plains Housing Trust Limited asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.

